

MEDIA MINISTRY ANNOUNCEMENT REQUEST FORM

Today's Date: _____

Name of person requesting announcement _____

Contract number of requesting person _____

Name of requesting ministry _____

Name of service _____

Date of service _____ Time of service _____

Location of service _____

Address of service location _____

Guest Speaker (Approved by Pastor) _____

Description of service/announcement _____

****Please turn completed forms in to Mother Ross for approval by Pastor****

FOR PASTOR'S USE ONLY

APP

DISA

PASTOR'S SIGNATURE

DATE